



21 October 2011

City Council Committee Report

To: Mayor and Council

Fr: Joanne L. McMillin, City Clerk

Re: Miscellaneous Council Expenses

Recommendation:

That authorization be hereby given for the following travel/meeting attendances for Members of Council:-

- **Councillor McKay** - October 13, 2011 travel to Dryden to attend the Standard of Care Safe Drinking Water Act training
- **Mayor Canfield** – November 3, 2011 travel to Ottawa to attend a Woodworks Award Banquet; and further

That all eligible expenses in accordance with Council's Travel and Per Diem Policy be and are hereby authorized.

Background:

From time to time unexpected travel, or various attendances are required at meetings, conferences, luncheons, etc., which may take place in between Council Meetings before the appropriate approvals can be put in place to cover such related issues as insurance; registrations; reservations; course material; per diems, etc. This report is being submitted so the necessary approvals can be provided in order to process the various expenses.

Budget:

Council's budgets.

Communication Plan/Notice By-law Requirements:

Finance Department